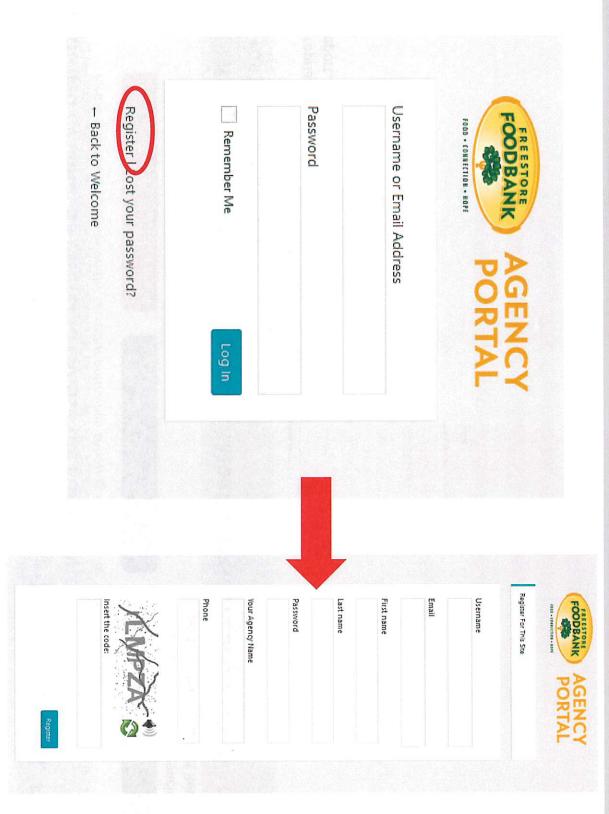
Reporting Monthly Statistics on the Agency Portal

1. Agencies logging on for the first time must create an account. Click "Register" and fill in the information on the next screen.

https://tinyurl.com/fsfbportal



2. Once logged into the Agency Portal click the button for the report needed. Reports are identified by state, be careful to choose the correct one.

Please make sure you click on the correct month when choosing to fill out the stat forms below...



separate report must be submitted.		Number of SNAP Applications Submitted * Please enter a value between 0 and 500 Enter the number of SNAP (Food Stamp) applications submitted by your agency	*Answer "0" if the agency does not work with SNAP benefits.
serves households from multiple counties a	^	Adams	
*Select appropriate county. If your organization	L)	County *	
		ZIP / Postal Code	
	State / Province / Region	Clty	
		Address Line 2	
		Street Address	
		Address	
	Email	Phone	
umber	Please enter your agency number		
	Account Number *	Name of Person Completing Form	
		Name of Agency *	
		AGENCY INFORMATION	
	· C	August ~ 2019	*Choose appropriate month and year to report.
	reporting for? *	What month are you reporting for? * What year are you reporting for? *	

4. There are four sections available for partners to choose from. One or more may apply to each agency, please enter all applicable information and hit next until the submit button appears.

FOOD PANTRY STATISTICAL SECTION Totals of 5A and 5B People Served 5A. TOTAL Number of People (2+3+4) With Minor Children Totals of 3A and 3B Adults Served Totals of 2A and 2B Seniors Served Totals of 1A and 1B Households Totals of 4A and 4B Children Served 4A. Number of Children Served (birth-17) With Minor Children 3A. Number of Adults Served (age 18-59) With Minor Children 2A. Number of Seniors Served (age 60+) With Minor Children 1A. Number of Households With Minor Children wity. A part of a foodbeak neinank that distributed food and grocery products to low-incurre Noodeholds, including food from sources other than USDA, to releve ans of emergency and distriess, it is housed in a standing facility that distributed commodities, among other food and grocery products, on a regular basis. 4B. Number of Children Served (birth-17) Without Minor Children 3B. Number of Adults Served (age 18-59) Without Minor Children 2B. Number of Seniors Served (age 60+) Without Minor Children 5B. TOTAL Number of People (2+3+4) Without Minor Children 1B. Number of Households Without Minor Children 4

2. MEAL SITE AND/OR SHELTER STATISTICAL SECTION

Meal State Provides meals so people in needs i.e. Scarp Nathen.

Shelter: Provides nights of shelter to homeless people, run away children or victims of shuse.

B. Number of Meals (plate count) Served

A. Number of People (head count) Served

CONGREGATE AND/OR RESIDENTIAL MEALS STATISTICAL SECTION*
Congregate or Residential Meals: Primary service is not food distribution; but meals are included as part of the Child or Adult Day Care. Senior Gitten Center, Group Home, Youth Program, Summer Camp etc.

A. Number of People (head count) Served

B. Number of Meals (plate count) Served:

POP UPS

Please fill out this section if you participated in one of our Produce Popup events.

*Federal and state funded food may not be used by these agencies.

Individuals Served

Families Served